MINUTES

Attendees, Faculty:
Balandin, Alexander Karydis, Kostantinos* Ren, Shaolei
Bhanu, Bir Kassas, Zak* Roy-Chowdhury, Amit
Dumer, Ilya Kim, Hyoseung Tan, Sheldon
Farrell, Jay # Lake, Roger Tuncel, Ertem
Haberer, Elaine* Liu, Ming Wang, Albert*
Hua, Yingbo* Ozkan, Mihri Wong, Daniel

Absent, Faculty:
Abu-Ghazaleh, Nael Korotkov, Alexander Mourikis, Anastasios (L)
Asif, Salman Liang, Ping Ren, Wei (S)
Barth, Matthew Liu, Jianlin Yu, Nanpeng
Hackwood, Susan Mohsenian-Rad, Hamed

Attendees, Staff:
Bill Bingham Trudi Loder

1. Ilya Dumer called meeting to order and established a quorum.

2. Ilya Dumer proposed to replace the word “clarification” with “response” in Item 5 of the Minutes of the 01/31/2018 faculty meeting.
   - In Favor, 12; Opposed, 0; Abstain, 1; Absent, 16

3. Discussion and vote on Dr. Susan Hackwood’s appointment as Professor of the Graduate Division (PGD) (J. Farrell)
   - Unanimously approved

4. Discussion and vote on short list of candidates for Computational Materials Cluster Search (R. Lake)
   - Unanimously approved

5. Discussion and vote on short list of candidates for Phonon and Magnon Engineered Materials and Devices Cluster Search (A. Balandin)
   - Unanimously approved

6. Discussion and vote on Dr. Ping Liang’s merit case file (I. Dumer)

7. Master’s Program and MSOL issues were discussed in brief; a more in depth discussion will take place at the following faculty meetings (A. Roy-Chowdhury)

8. Adjourn. (I. Dumer)

Announcements

- Payroll System transition update: The new UCPay payroll system is now implemented and online. The new payroll system does not have end dates associated with employees; therefore, it is critical for supervisors to contact Trudi Loder (trudi@ece.ucr.edu / (951) 827-2727), at least 31 days prior to termination/separation date of all departing employees. Failure to inform Trudi of the impending termination will result in the former employee(s) to continue receiving pay and benefits until officially terminated through the UCPay payroll system (known as “off boarding”). Supervisors that do not provide adequate notice to Trudi will be responsible for obtaining repayment to the University from the former employee(s). For questions and concerns regarding your pay or those you supervise, contact the Payroll Online Shared Services Center (POSSC) at possc@engr.ucr.edu.
- W-2 statements: Your 2017 W-2 statement is now available on At Your Service Online (AYSO). To obtain W-2 statements for 2017 (and for previous years) visit https://atyourserviceonline.ucop.edu. There is also a link to
AYSO on your UCPath Portal via R’Space. W-2 statements for 2018 and future will be available on your UCPath Portal.

- Pay statements: Please double check your pay statements for any errors. Please tell your students that you supervise (GSR’s, TA’s, Readers, etc.) to check their statements for errors and tell them to see Trudi as soon as possible so that she can get their pay fixed.
- Biweekly and Monthly appointments: Readers are paid on a Biweekly basis and GSRs/TAs are paid monthly. The new system is unable to pay an individual on both pay cycles, so Readers will have to keep track of their hours on a paper time sheet for the month and Trudi will have to submit hours to the Service Center manually so that the individual will get paid on a monthly basis.
- Part-time Lecturer positions available, if you know of any qualified people please encourage them to apply online at: https://aprecruit.ucr.edu/apply/JPF00888.

*Tardy, did not participate in discussion/vote
#Left early, did not participate in discussion/vote